

The Blanchester Board of Education met in regular session on Wednesday, August 19, 2024 in the auxiliary cafeteria in the Blanchester Middle School at 957 Cherry Street, Blanchester, OH 45107

## **Meeting Called to Order**

### **Roll Call**

In attendance: Mike Williams, Kathy Gephart, and Jeremy Kaehler

Absent: John Panetta and Chris Baker

Superintendent Randy Dunlap and Interim Treasurer Alleyn Unversaw were in attendance along with the following who signed in for the meeting: Raechel Purdon, Donna Gosney, Cathy Falgner, Barb Lambros, Eric Lawson and Kristin Unversaw.

### **Pledge of Allegiance**

### **Approval of Agenda with Corrections**

- Additional recommendations for employment under 2b: Classified staffing

Mr. Williams made the motion and Mrs. Gephart seconded. All present voted to approve the agenda with corrections as presented.

### **Approval of the Minutes from July 15, 2024 Regular Board Meeting**

Mrs. Gephart made the motion and Mr. Williams seconded the motion to approve the minutes from the July 15, 2024 Regular Board Meeting. All present voted in favor of approving the minutes as presented.

### **Executive Session to Discuss Personnel**

Mr. Williams made the motion and Mrs. Gephart seconded the motion to enter Executive Session at 7:02 pm to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing by division (G)(1) of section 121.22 of the Revised Code.

All present voted to enter the meeting.

Executive session ended at 7:32 pm

## **Welcome, Recognitions, and Public Participation of Agenda Items**

No public comments

### **Business of the Board**

Mr. Williams made the motion and Mrs. Gephart seconded the motion to accept all items included under Business of the Board.

- Approve the FY25 Insurance Rates (appendix A)
- Approve FY25 Substitute Salary Schedules(appendix B)
- Approve the FY25 Contract with Butler County ESC for Student Educational Services
- Approve the FY25 contract with Brown County Educational Service Center for support with our school safety plans.
- Approve the FY25 contract with Clermont County Educational Service Center for Student Educational Services
- Approve the FY25 contract with Heartland Payment Systems
- Approve the bus routes for 2024-2025 school year
- Approve the FY25 Student Activity Handbook
- Approve the removal of the following fundraising policy as the new Student Activity Handbook replaces these policy:
  - Fundraiser Request Form, Section I: Instruction Code IGDF-E
- Approve the Job Description for Board Secretary
- Approve the Wright State University Affiliation Agreement
- Approve the Donation from the Cincinnati Reds Raffle Items:
  - Poster, Jersey, Fanny Pack, Flag, Stickers, Hat, Collector Cards, Ticket Vouchers, Bobbleheads, Signed Baseball, and Signed Photos
- Approve the following donation to the Football Fund:
  - France Realty - \$100.00
  - Heather Johnson - \$100.00
- Approve the following donation to the Athletics Fund:
  - OHSAA Athletic Enrichment Fund - \$2,000
  - Athletic Boosters for Uniforms (HS Football & HS/MS Volleyball) - \$11,818.39
  - OhioPyle Prints Inc - \$53.85
- Approve severance payout for Cynthia King for \$3,128.75.
- Approve amended amounts of Soccer Scholarship awarded at the July 15, 2024 meeting, as the Alumni game concessions revenue earned was \$1,001.00 minus \$394.00 expenses for a total of \$607.00 to be divided equally among two students:
  - Olivia Potts \$303.50
  - Destiny Blankenbeckler \$303.5

All present voted to approve Business of the Board.

## **Business of the Treasurer**

Mrs. Gephart made a motion and Mr. Williams seconded to approve the Business of the Treasurer.

- Review Financial Report(s)
  - Cash Summary
  - Checks Written
  - Cash Flow Report
- Transfers
  - Approve the transfer of Title II-A to Title I in the amount of \$2,085.07
- Auditor of State Commercial Paper Reporting ORC 135.142(C)
  - Purchase and Sales Report
  - Income Earned Report
  - No commissions were paid on any commercial paper purchases or sales
- Discussion Items
  - The Middle School playground equipment was auctioned on Gov Deals for \$5,000
  - The Vallee Fund granted us \$25,000.00 for student needs and field trips
  - Staff training was completed on how to log into ScView, entering absences, and submitting student activity forms
  - The fiscal office is reviewing files in the fiscal office and will be adding several to the Retention Schedule for proper disposal

All present voted to approve the Business of the Treasurer.

## **Business of the Superintendent with Corrections**

Mrs. Gephart made a motion and Mr. Williams seconded to approve the Business of the Superintendent with corrections.

**It is recommended that the following personnel be employed as listed, subject to maintaining appropriate Certification/Licensure. Salary will be based upon the adopted salary schedule and will reflect the appropriate steps for training and experience.**

- Certified Personnel
  - Certified Staff
    - Approve a dock day for Angelyn Buchanan on August 30, 2024
  - Certified Staffing

**It is recommended that the following contract amendments be approved for the 2024-2025 school year:**

<b>NAME</b>	<b>FROM SALARY SCHEDULE</b>	<b>TO SALARY SCHEDULE</b>	<b>STEP</b>
Carly Page	M	M+15	21

Nicole Paulson	M	M+15	10
Michelle Adkins	M+15	M+30	19
Casey Phillips	M+15	M+30	24
Brittany Ahrmann	M	M+15	4
Stephanie Eriksson	M+15	M+30	26
Bradon Pyle	M	M+15	11
Mary Looney	M+15	M+30	24

**It is recommended that the following contract renewals be approved for the 2024-2025 school year:**

<b>NAME</b>	<b>CONTRACT</b>	<b>SALARY SCHEDULE</b>	<b>STEP</b>
Jennifer Frommling	1 yr	Nurse	12

**It is recommended that the following contracts be approved for the 2024-2025 school year:**

<b>NAME</b>	<b>BUILDING</b>	<b>POSITION</b>	<b>PAYROLL</b>
Robin Limpert	District	Prevention Educator	1 year Grant

- Certified Substitutes
  - Approve the following Substitute Teachers:  
Katelyn Buckler, Alicia Chaney, Angela Crabtree (Herlinger), Jennifer Inwood, Lori Krista King, Alan Ledford, Joseph Meeker, Regan Ostermeier

- Supplemental Contracts

**It is recommended that the following supplemental contracts be approved for the 2024-2025 school year:**

<b>NAME</b>	<b>BUILDING</b>	<b>POSITION</b>	<b>PAYROLL</b>
Zach Canty	MS	District Math PD - 3 days	Stipend \$900.00
Nicole Miller	MS	District Math PD - 3 days	Stipend \$900.00
Jill Wilson	MS	District Math PD - 3 days	Stipend \$900.00
Aaron Lawson	HS	District Math PD - 3 days	Stipend \$900.00
John Lovin	HS	District Math PD - 3 days	Stipend \$900.00
Andrew Hamm	HS	District Math PD - 3 days	Stipend \$900.00
Tyler Curry	HS	District Math PD - 3 days	Stipend \$900.00
Laura Yablonsky	MS	District Math PD - 2 days	Stipend \$600.00
Angelyn Buchanan	MS/ Putman	Math Mastery PD	Stipend \$250.00
Angelyn Buchanan	Putman	Teacher Retreat	\$250.00 Stipend
Julia Perry	MS	After School Tutor	\$30.00 per hour
Nicole Miller	MS	After School Tutor	\$30.00 per hour
Laura Yablonsky	MS	After School Tutor	\$30.00 per hour
Nicole Malone	MS	After School Tutor	\$30.00 per hour
Craig Anderson	MS	Sub After School Tutor	\$30.00 per hour

Ryan Shafer	MS	Sub After School Tutor	\$30.00 per hour
Lynn Bengston	MS	Sub After School Tutor	\$30.00 per hour
Jill Wilson	MS	Sub After School Tutor	\$30.00 per hour
Zach Canty	MS	Sub After School Tutor	\$30.00 per hour
Brandy McCollister	MS	Sub After School Tutor	\$30.00 per hour
Terri Cook	MS	Sub After School Tutor	\$30.00 per hour
Amanda Gabbard	MS	Sub After School Tutor	\$30.00 per hour
Stephanie Cummings	MS	Sub After School Tutor	\$30.00 per hour
Sara Carruthers	MS	Sub After School Tutor	\$30.00 per hour
Bryce Martin	MS	Sub After School Tutor	\$30.00 per hour
Renea Wooddell	MS	Sub After School Tutor	\$30.00 per hour
Mike Cook	MS	Sub After School Tutor	\$30.00 per hour

- Classified Personnel
  - Resignations
    - Approve the resignation of Standelyn Williams from her paraprofessional position effective August 2, 2024
    - Approve the resignation of Jenny Belmont from her MH Aide position at Putman Elementary.
    - Approve the resignation of Jessica Browning from her cafeteria position effective August 9, 2024
    - Approve the resignation of Ella Sandlin from her cafeteria position effective August 9, 2024
    - Approve the resignation of Tracy Stroud from her cafeteria position effective August 15, 2024
    - Approve the resignation of Crystal Thompson from her cafeteria position effective August 16, 2024
  - Classified Staffing
    - Approve a dock day for Diane Helmer on October 11, 2024.

- Approve extended hours for Angie Bishop for 8 days, two hours per day for her Transportation Secretary classification

**It is recommended that the following contracts be approved for the 2024-2025 school year:**

<b>NAME</b>	<b>CONTRACT</b>	<b>SALARY SCHEDULE</b>	<b>STEP</b>
Jennifer Belmont	1 year	Administrative Specialist	0
Amy Goldschmidt	1 year	Cook	Step 1 3.5 hrs
Brenda Maier	1 year`	Cook	Step 1 3.5 hrs
Linda Myers	1 year	Cook	Step 1 2 hrs
Rachel Bishop	1 year	Cook	Step 20 2 hrs

- Classified Substitutes
  - Approve Timothy Braley as a substitute bus driver
  - Approve Mandy Burris as a substitute bus, van driver and aide
  - Approve Ally Speakman as a long term substitute - Aide at Putman Elementary
- Classified Staffing
- Supplemental Contracts

**It is recommended that the following supplemental contracts be approved for the 2024-2025 school year:**

**Volunteers (non-employees):** None

All present voted to approve the Business of the Superintendent with corrections.

- **Certified Staffing (Separate Vote)**

It was moved by Mrs. Gephart and seconded by Mr. Williams that the following contract renewal be approved for the 2024-2025 school year:

<b>NAME</b>	<b>CONTRACT</b>	<b>SALARY SCHEDULE</b>	<b>STEP</b>
Jennifer Ballinger	2 yr	Nurse	13

All present voted to approve the contract renewal as presented.

**Other****• Discussion Items**

- Next regular Board meeting September 16, 2024 7pm
- Ohio School Boards Association Capital Conference - who is going
- League Passes for 2024-25 Athletic Season
- Active Aggressor Drill August 9, 2024

**Adjournment**

Mr. Williams made the motion and Mrs. Gephart seconded the motion to adjourn. All present voted to adjourn the meeting at 7:55 pm.

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Board President

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Treasurer



Appendix A



**Blanchester Local School District  
Certified Insurance Cost Breakdown  
FY 2025**

High Deductible Healthcare Plan (HDHP)  
Rates effective 12/1/2024 - 11/30/2025  
Coverage 1/1/2025 - 12/31/2025



**Insurance Percentages**

Group	Hours	Employee %	Board %	Total
A	0 - 30+	15%	85%	100%

FY24 85/15, FY25 85/15, FY26 84/16

**Total Insurance Costs**

Plan	Monthly	Annually
Family	\$ 2,332.70	\$ 27,992.40
Single	\$ 808.74	\$ 9,704.88

**H.S.A Contribution**

Plan	Deductible	50%
Family	\$ 6,000.00	\$ 3,000.00
Single	\$ 3,300.00	\$ 1,650.00

FY24 50%, FY25 50%, FY26 50%

**Monthly Employee Insurance Costs**

Group	Family	Single
A	\$ 349.91	\$ 121.31

**Annual Employee Insurance Costs**

Group	Family	Single
A	\$ 4,198.92	\$ 1,455.72

**Monthly Board Insurance Costs**

Group	Family	Single
A	\$ 1,982.80	\$ 687.43

**Annual Board Insurance Costs**

Group	Family	Single
A	\$ 23,793.60	\$ 8,249.16

<b>Opt-Out Incentive</b>	\$3,500.00
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1. Board will pay an annual incentive to unit members who elect not to take the Board's health insurance plan from July 1, 2024 to June 30, 2025.
2. The lump sum payment shall be made in the last pay in July of each school year.
3. To be eligible for payment, the member must be employed by the Board at the time of payment.
4. In order to be eligible to receive the incentive, the member must not be covered by the Board's Health Insurance plan. The incentive will be forfeit if insurance is taken during the time frames mentioned above.



**Blanchester Local School District  
Classified Insurance Cost Breakdown  
FY 2025**

High Deductible Healthcare Plan (HDHP)  
Rates effective 12/1/2024 - 11/30/2025  
Coverage 1/1/2025 - 12/31/2025



**Insurance Percentages**

Group	Hours	Employee %	Board %	Total
A	35+	9%	91%	100%
B	20-34	14%	86%	100%
C	Less than 20	100%	0%	100%

**Total Insurance Costs**

Plan	Monthly	Annually
Family	\$ 2,332.70	\$ 27,992.40
Single	\$ 808.74	\$ 9,704.88

**H.S.A Contribution**

Plan	Deductible	90%
Family	\$ 6,000.00	\$ 5,400.00
Single	\$ 3,300.00	\$ 2,970.00

FY24 100%, FY25 90%, FY26 80%

**Monthly Employee Insurance Costs**

Group	Family	Single
A	\$ 209.94	\$ 72.79
B	\$ 326.58	\$ 113.22
C	\$ 2,332.70	\$ 808.74

**Annual Employee Insurance Costs**

Group	Family	Single
A	\$ 2,519.28	\$ 873.48
B	\$ 3,918.96	\$ 1,358.64
C	\$ 27,992.40	\$ 9,704.88

**Monthly Board Insurance Costs**

Group	Family	Single
A	\$ 2,122.76	\$ 735.95
B	\$ 2,006.12	\$ 695.52
C	\$ -	\$ -

**Annual Board Insurance Costs**

Group	Family	Single
A	\$ 25,473.12	\$ 8,831.40
B	\$ 24,073.44	\$ 8,346.24
C	\$ -	\$ -

**Opt-Out Incentive \$3,500.00**

1. Board will pay an annual incentive to unit members who elect not to take the Board's health insurance plan from July 1, 2024 to June 30, 2025.
2. The lump sum payment shall be made in the last pay in July of each school year.
3. To be eligible for payment, the member must be employed by the Board at the time of payment.
4. In order to be eligible to receive the incentive, the member must not be covered by the Board's Health Insurance plan. The incentive will be forfeit if insurance is taken during the time frames mentioned above.



**Blanchester Local School District  
Dental Insurance Cost Breakdown  
FY 2025**

Rates effective 12/1/2024 - 11/30/2025  
Coverage 1/1/2025 - 12/31/2025



**Insurance Percentages**

Group	Hours	Employee %	Board %	Total
A	0 - 30+	0%	100%	100%

**Total Dental Insurance Cost**

Plan	Monthly	Annually
Family	\$ 94.91	\$ 1,138.92
Single	\$ 37.49	\$ 449.88

**Monthly Employee Dental Costs**

Group	Family	Single
A	\$ -	\$ -

**Annual Employee Dental Costs**

Group	Family	Single
A	\$ -	\$ -

**Monthly Board Dental Costs**

Group	Family	Single
A	\$ 94.91	\$ 37.49

**Annual Board Dental Costs**

Group	Family	Single
A	\$ 1,138.92	\$ 449.88



**Blanchester Local School District  
Vision Insurance Cost Breakdown  
FY 2025**

Rates effective 12/1/2024 - 11/30/2025  
Coverage 1/1/2025 - 12/31/2025



**Insurance Percentages**

Group	Hours	Employee %	Board %	Total
A	0 - 30+	0%	100%	100%

**Total Vision Insurance Cost**

Plan	Monthly	Annually
Family	\$ 18.36	\$ 220.32
Single	\$ 7.89	\$ 94.68

**Monthly Employee Vision Costs**

Group	Family	Single
A	\$ -	\$ -

**Annual Employee Vision Costs**

Group	Family	Single
A	\$ -	\$ -

**Monthly Board Vision Costs**

Group	Family	Single
A	\$ 18.36	\$ 7.89

**Annual Board Vision Costs**

Group	Family	Single
A	\$ 220.32	\$ 94.68



**Blanchester Local School District**  
**Life Insurance Cost Breakdown**  
**FY 2025**  
 Rates effective 12/1/2024 - 11/30/2025  
 Coverage 1/1/2025 - 12/31/2025



**Insurance Percentages**

Group	Hours	Employee %	Board %	Total
A	0 - 30+	0%	100%	100%

**Total Life Insurance Cost**

Plan	Amount	Monthly	Annually
Classified	\$ 30,000.00	\$ 3.30	\$ 39.60
Certified	\$ 25,000.00	\$ 2.75	\$ 33.00

**Monthly Employee Life Costs**

Group	Classified	Certified
A	\$ -	\$ -

**Annual Employee Life Costs**

Group	Classified	Certified
A	\$ -	\$ -

**Monthly Board Life Costs**

Group	Classified	Certified
A	\$ 3.30	\$ 2.75

**Annual Board Life Costs**

Group	Classified	Certified
A	\$ 39.60	\$ 33.00

## Appendix B



## Blanchester Local School District

## Substitute Salary Schedules and Salary Schedule Information

FY 2025 Effective 7/1/2024

Revised 8/19/2024

Substitute rates are as follows:

Position	Per Diem	Hourly Rate	Schedule
Aide		\$14.43	Aide / Step 1
Bus Driver		\$17.40	Bus Driver / Step 1
Cook		\$14.65	Cook / Step 1
Custodian		\$16.35	Custodian / Step 1
Nurse		\$23.98	Nurse / Step 1
Secretary		\$15.06	Secretary / Step 1
Teacher	\$125.00	N/A	N/A
Teacher Long-Term (61 <sup>st</sup> Day)	\$209.022	N/A	Teacher / Step 1

Salary Schedule Information:

Schedule	Note
Aide Schedules	Add an additional \$1.25 per hour if performing duties as a special needs aide that require handling of bodily fluids, assisting in toileting, administering medication, assisting in other specialized health care procedures, or addressing other physical hazards involving the child. Use Sp Ed Aide, Sp Ed Parapro, or Sp Ed Aide Degree schedules.
Aide Schedules	Paraprofessional Aide is an Aide who has passed the paraprofessional test.
Custodian	Shifts after 2:30pm will receive an additional \$0.25 per hour. Use Custodian Shift 2 schedule